

**JOINT FORCE HEADQUARTERS WISCONSIN
WISCONSIN NATIONAL GUARD
HUMAN RESOURCES OFFICE/J1
P.O. Box 8111
Madison, WI 53708-8111**

**Army National Guard Active Guard Reserve (AGR)
ANNOUNCEMENT AR 04-97**

OPENING DATE: 6 JUL 04

**Dual Advertisement with
Technician**

CLOSING DATE: 20 JUL 04

***APPLICATIONS MUST BE RECEIVED BY
CLOSE OF BUSINESS (1600 HOURS)***

POSITION: Chief of Staff (Land component)

UNIT/LOCATION: Joint Force Headquarters-Wisconsin, Madison, WI

OPEN to MALE and FEMALE

MILITARY REQUIREMENTS (AOC): Branch Immaterial

AREA OF CONSIDERATION: Limited to currently assigned AGR officers with the WIARNG full time force.

SALARY RANGE: Pay and allowance commensurate with military pay.

MINIMUM ALLOWABLE GRADE: Must be COL at time of assign.

MAXIMUM GRADE AUTHORIZED: COL

MINIMUM QUALIFICATION REQUIREMENTS

1. Applicants must meet physical standards established in AR 40-501, Chap 2 and AR 600-9.
2. Applicants are encouraged to refer to detailed qualifications in Chapter 2, AR 135-18.
3. Applicants must not be subject to flagging action when interviewed or ordered to duty position.

ADDITIONAL INFORMATION

1. Individual selected will be ordered to continue on full-time military duty under the provisions of the title 32 USC 502(f). Subsequent tours are at the discretion of the State Adjutant General
2. Applicants must currently be AGR serving with the WIARNG.

BRIEF DESCRIPTION OF DUTIES

Advises the State Adjutant General and the Deputy Adjutant General-Army, Army National Guard staff officers, Air National Guard officers, USPFO, and the military unit commanders on all matters pertaining to the Army National Guard functions. Responsible for effective management and accomplishment of the total workload necessary to provide essential services and support for assigned ARNG functions within the state. Establish policy and procedures pertaining to functions and activities of the Army National Guard in all matters delegated to their discretion. Determine and establish current and long-range plans to ensure that adequate equipment, facilities, funds, manpower spaces, supplies and other related services are available for the NG mission accomplishment. Must be available to work evenings and weekends.

HOW TO APPLY

1. Submit a completed and signed NGB Form 34-1, with a cover letter indicating application is for Army position AR 03-76 or a resume identifying any special qualifications instead of the NGB Form 34-1. Do not submit application packets in three-ring binders.
2. All applicants must also submit the following documents, mandatory for evaluation:
 - DMA Form 181 dated 1 Jul 1998
 - A certified copy of DA Form 2-1.
 - Copies of last three OER's
 - Submit a statement of current height, weight and if applicable body fat measurement.
 - A Copy of DA Form 705.
 - Statement explaining the absence of any of the above named documents not submitted with application.
 - Copy of current Physical, including the Report of Medical Examination and Report of Medical History
 - Comments on specific qualification requirements named in this announcement will be included in Section VI of NGB Form 34-1 or on the resume.

NOTE: Members of the Wisconsin Army National Guard are encouraged to contact their unit Readiness NCO to obtain the documents needed.

3. Forward application to: Joint Force Headquarters Wisconsin, ATTN: **WIJS-J1-MS-MD (AGR Army Staffing)**, 2400 Wright Street, Madison, WI 53704-2572. Applications must be mailed at applicants' own expense (next day mail suggested). Individuals may call before job-closing date to ensure the application was received. HR will not review the application before the closing date. The applicant is responsible to ensure that application and all required supporting material are complete. If the application is incomplete, a letter will be sent to the individual indicating the reason for disqualification. All applications submitted become the property of the Human Resources Office and will not be returned.

FAXED APPLICATIONS WILL NOT BE ACCEPTED.

4. Questions regarding this announcement may be referred to AGR Army Staffing, Comm (608) 242-3720 DSN 724-3720 or e-mail fedhrfeedback@wi.ngb.army.mil